

## **Minutes of MCC committee meeting Wednesday 10<sup>th</sup> July 2019**

Attendees: Bryn Price (chaired) Lee Horton, Reece Nelms, Ian Dann, Catherine Ayling, Felicity Pope

Apologies:- Brian Williams, Charlotte Filo, John Symonds, Geoff Orford, Richard Clark

**BP** discussed minutes of last meeting

The minutes of the 2<sup>nd</sup> May 2019 were confirmed

**Matters arising** – Putting Hasler race dates on the Website

Action Point for BP to put these on and to ask Mark Corti if necessary

**Leeds Castle Triathlon** – MCC members attended this

☑ BP gave a note of thanks to all who helped as the feedback was really good as many of the participants could not swim so it was established

☑ FP said that participants came and thanked MCC members personally due to the appreciation of the help given

☑ It was confirmed that a donation was given to MCC for providing this safety cover

☑ LH mentioned that BCU has produced checklist/guidelines for clubs on how to provide cover for such events to help them – see link [http://bculifeguards.org.uk/wp-content/uploads/2018/08/Clubs-guidance-on-OWS-activities-2018\\_rev00.pdf](http://bculifeguards.org.uk/wp-content/uploads/2018/08/Clubs-guidance-on-OWS-activities-2018_rev00.pdf)

**Sub Aqua Club next door** – Good news

BP advised that Maidstone Borough Council (MBC) have sent the request to have the lease put to MCC to the legal department to draw up a lease and the sub aqua club have advised that if this goes ahead then they would give notice and end their lease at the end of August – so as long as this is all approved at the legal department it should all go ahead. A BIG THANK YOU TO BP for his dogged determination with MBC

ID mentioned with the increase in females joining the club this would really help with the possibility of improve changing facilities

BP discussed that an idea would be to get a working party together to look at how to configure the building for MCCs most efficient use

**Finances** – Geoff to report next meeting

**Buildings**- Committee discussed the following:-

☑ LH gave a report back on the last work day and stated that only Darren turned up – Thank you to Darren for his hard work

☑ It was agreed that a list of the required tasks needed, should go on the website and Facebook site and asking who could help with these and then it could be arranged for them to carry these out at a convenient time for the volunteers ACTION POINT for LH&IID to put the list of tasks into a logical order

### **Fire Escape - discussed**

- ☒ Thank you to RC & JS for fitting the 1<sup>st</sup> floor rear fire door – this looks neat and tidy and is a great improvement
- ☒ The front door will be fitted when the lock and keys are ready. It was agreed that all members will need to pay £5 for the new front door keys
- ☒ RN made a suggestion that the keys should be numbered
- ☒ JS has obtained one quote so far for the outside fire escape stairway and is in the process of getting a second quote

### **Health and Safety:-**

- ☒ LH requested funds to restock the kitchen first aid kit which was agreed. And requested if another larger first aid kit could be ordered to replace the one which was stolen some time back
- ☒ BP asked LH to obtain a price and to discuss this with BW & GO
- ☒ The accident book was discussed and it was reiterated that when there is an incident or near miss that this should go into the accident book – and a graze should be entered
- ☒ LH mentioned the accident book and GDPR – it was agreed that a new system should be set up where there is an accident or near miss sheet completed which is then handed to the Welfare Officer to sign off and then placed securely in a folder locked away in the filing cabinet
- ☒ ACTION POINT for BP to find link from BCU for next meeting
- ☒ FP advised that she is able to get a sharps box however this needs to be kept somewhere safe and brought out as and when required ACTION POINT for FP

### **Equipment –**

- ☒ BP explained that there had been a request from 2 races to use a club boat to complete the DW race next April with exclusive rights to the usage until then. And that they would undertake under repairs necessary should it be necessary
- ☒ An around the table discussion was held and everyone present was able to present their views
- ☒ It was agreed that this would set an unfair precedence and would need a policy change to ALL MCC boats from all discipline
- ☒ It was then discussed if MCC racers would be prepared to sell the boat to them – and after discussions on the usage of this boat it was agreed that this was a possibility as the boat is hardly used due to it being extremely specialised. It was agreed that this decision needs to be made by BW and BP and to set a fair price. The funds are to be used to purchase a more suitable K2 for the race team.
- ☒ LH explained that the Helmets requested by the CDG had been paid for but that there was a 3 months wait on these (and that was not a guarantee) so asked if the committee would be happy for him to buy a different make that are as adequate as the make that was originally sought – this was agreed by the committee as long as CDG are happy with these ACTION POINT LH to ask CDG

☒ LH stated that the homemade air bags were now leaking and stated that there is a need for 8 pairs of varying size airbags required – committee agreed that LH should speak to GO to confirm the amount needed is correct and confirm a price for these – ACTION POINT for LH and GO

☒ The amount of racing boats was discussed and BP advised that an inventory of the boats was made last year ACTION POINT for BP is to find this list and put it back on the board. With a few new racing members just starting it was felt that this is not the time to start reducing the amount of racing boats available

**Club Welfare Officer** – CA has booked and paid for a course in Ashford at £35 which will take place in Feb 2020. Refund of fees to be requested from GO

**Youth** – No update will wait until next meeting

**Coach Development Group (CDG)** –

☒ CA mentioned that CDG were unclear as to what beginners introduced to racing could expect

☒ BP stated this has now been discussed with Mark Corti and clearer guidance has been established. Beginners to racing should arrive at the club for 5.30 pm on a Wednesday

☒ There was also a discussion on the fact that the general beginners course does not give enough of an experience in the linear boats and it was also mentioned that at the end of the beginners course some new paddlers struggle to paddle forward in a straight line beyond 500 metres. It was suggested that CDG consider how to progress beginners towards ongoing learning in order to make them more independent

☒ New paddlers that have only just completed the beginners course should be restricted to the Sunday paddles until they have been signed off as competent to paddle on a Wednesday – this needs to be discussed further and with CDG

**Racing** – Maidstone Marathon is on 12<sup>th</sup> May

☒ BP wanted it noted that a big thank you to GO and all who helped out at the Maidstone Marathon which was a big success. Though there was a slight hiccup when a cruiser decided to move one of the turn buoys causing some slight confusion to the competitors – this of course, could not have been foreseen!

☒ LH mentioned that the Medway Marathon is the same weekend as the Maidstone River Festival and that this could have consequences for the racers – BP has emailed this information to Tonbridge canoe club and has spoken to their chairman

**AOB** –

☒ RN gave an update stating that all the smoke alarms have now been replaced and so will last for the next 10 years – thank you Reece for this

☒ LH stated that the open day due on 17<sup>th</sup> August is still scheduled to go ahead

☒ ACTION POINT for BP to ask JS if he will prepare some posters for this

Next meeting Wednesday 18<sup>th</sup> September 2019 – 7.30pm start