

# Minutes of the New Building Subcommittee Meeting

23<sup>rd</sup> July 2020



## ***Present:***

- Bryn Price, Mathew Simmonds, Darren Hoadley, Mark Harris, Richard Clarke, Reece Nelms

## ***Apologies***

- Mark Corti, Annie Davis

## ***Minutes of the Meeting***

The committee reviewed the requirements (attached) drawn up by Mathew from the Club's committee wish list, general members comments and the results of the requirements capture session of the last committee meeting.

Minor comments and typo's were identified and Bryn took the action to update them and present them to the club's committee for endorsement at their next meeting.

It was agreed that at the next meeting a Safe System of Work (SSoW) is to be written defining how we manage works safely as part of this project ready for any site enabling works etc.