

Minutes of the Building Subcommittee Meeting

8th August 2020



Present:

- Bryn Price
- Darren Hoades
- Mark Harris
- Richard Clarke
- Mark Corti

Apologies

- Annie Davis
- Mat Simmonds

Minutes of the Meeting

1. Temporary Storage

Agreed that there is space for a 20' container to the rear of the new building. It would need to be flatpack and assembled in situ. **BP** believes this can be sourced for approx £1000 – he will confirm this. Agreed to feed this back to Geoff Orford so he can make a decision on whether this is worthwhile.

2. Safe Systems of Work

Only general items at this stage. **MH** offered to write these up and circulate for approval under the following headings:

- entry & egress
- waste management & storage

- generic safety procedures
- PPE
- Ventilation

3. Requirements approval

BP related that the committee has approved the requirements list, which is excellent news. These can now be published on the website **MC**

4. Boat storage numbers

RC related that the committee has agreed boat storage numbers as follows:

Boat type	Sea kayaks	General purpose	Racing boats	Canadian Canoes
Current capacity	8	72	65	7
Required capacity	20	120	70	14

BP to verify these numbers against Committee minutes via Catherine Dacey

5. Shower requirement numbers

RC related that the committee has agreed that the new building needs to provide 4 new showers, plus one accessible shower. It was understood that the “accessible” or “disabled” facilities should be able to meet the needs of anyone realistically likely to be able to paddle with us.

BP to verify these numbers against Committee minutes via Catherine Dacey

6. Toilet requirement numbers

RC related that the committee has agreed that the new building needs to provide 1 unisex toilet plus one disabled toilet. It was understood that the “accessible” or “disabled” facilities should be able to meet the needs of anyone realistically likely to be able to paddle with us.

BP to verify these numbers against Committee minutes via Catherine Dacey

7. Next stage – architect

We now have all the information required to draw up plans. We will attempt to find an architect within the club who is able to find imaginative solutions to best use the space; if we’re not able to do this, then we will consider bringing in other club members &/or doing

the initial drawings ourselves. **MC** to ask for architect on website / Facebook etc.

8. Current facilities

All to consider how the existing storage facilities can be best used for discussion next meeting; this will help to narrow down the storage requirements in the new building.

9. Next meeting

Thursday 20th August 6:30pm