

## Minutes of the Building Sub Group 10/10/2020

Attendees: Bryn, Matt, Reece & Richard. Apologies Mark C. Annie

- 1) **Architect Quotes:** We have received 2 quote, One from Nick, who attended our previous meeting £4630.00 Plus VAT and a quote from the architect who Mark C. uses. His quote is £785.00 Plus VAT. **Copies of both quotes to be stored on the Working Party File**

We cannot accept either quote before we have got the Requirements and Scope signed off by the Club Committee

- 2) **Submissions to the Club Committee:** Matt agreed to provide an up-dated schedule of the Requirements for submission. This will include the following:

Provision of 1 toilet and 4 showers

Provision of a "Wet Room" with a shower, basin and toilet that will be accessible to all users.

Provision of a changing area with storage provision for paddlers kit bags, whilst they are on the water.

Provision of a boat store area that can be made to accommodate up to 50 boats with room to expand to 100 boats.

An area for equipment racks.

- 3) **Draft Plans:** We have now got 3 draft plans from interested members and we will be able to show these on the Club Website, only once the up-dated schedules have been signed off by the Club Committee. This will enable us to attract members input and ideas, bounded by the agreed requirements. A short time-table will be imposed to allow us to finalise a detailed plan, for submission for the drafting of detailed plans for the 2 parts of the construction:

Detailed drawings for the Changing and Ablution Area, to include the Water, Waste and Electrical provision.

Detailed Plans for the lighting and racking of the Boat Storage area, to allow for the growth when needed.

#### 4) **Draft Timetable:**

- a. Submissions of requirements to the Club Committee by 17/10/2020
- b. Club Committee sign-off's of schedules 31/10/2020
- c. Plans and Scoping Documents to be completed by 14/11/2020
- d. Submissions to Maidstone B/Council of any planning & Building Regulation Approval 15/12/2020
- e. Scheduling of work activities 15/12/2020

