

Maidstone Canoe Club meeting Minutes 23<sup>rd</sup> November 2021

Present: John Simmonds, Jacob Baisley, Geoff Orford, Catherine Dacey, Reece Nelmes, Catherine Ayling, Geoff Licence, Paul Fife, Jon Lock, Claire Bennett.

Apologies: Leanne Jordon, Charlotte Fife, Lee Horton, Richard Clarke

| Agenda Item  | Action                            |
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| <p>Matters Arising:</p> <p>Safety Grab Chains: awaiting response from Christine Dier at MBC, up date a response has been received, the Directors of MBC are looking into who is responsible for maintenance.</p> <p>Racing team meeting, only attended by 3 people, JS to try again.</p> <p>JS explained how the racing section of the club works</p> <p>Work party took place still some issues to be tackled</p> <p>Reece still looking at type and cost of security door system to complement keys. CCTV purchased just needs fitting.</p>  |                                   |
| <p>Christmas Party:</p> <p>Jon Lock and Claire Bennett were welcomed to the meeting to put forward the proposals for the Christmas party and other social events for the club members.</p> <p>Party will have a Christmas fancy dress theme, games, music.</p> <p>Food and soft drinks will be provided, discussion on the best covid safe way to serve food.</p> <p>Participants will be asked to make sure they have a negative lateral flow test before attending.</p> <p>Raffle: Jon has cash from his work to buy prizes, also a gym membership, members may also donate prizes.</p> <p>CD to email +1s to Claire for numbers signed up.</p> <p>Committee awards will be given at the party. CD to supply full list to JS</p> <p>Jon and Claire congratulated for their enthusiasm in taking this on.</p> <p>Christmas breakfast suggested donation £2.50 any surplus to be given to The Air Ambulance.</p> | <p>JL/ CB</p> <p>CD</p> <p>CD</p> |
| <p>Chairman's report:</p> <p>Lots of paddling happening, Improvers white water just taken place in Wales, 17 paddlers, Adventure paddlers weekend coming up.</p> <p>Need to schedule a racing meeting</p> <p>Final drawings have been received for the New Build.</p> <p>Thanks given to the new social secretary's</p> <p>Our land is not listed as commercial land in the Maidstone Plan, this means that we or others using it should not be a profit making business and the rates and rent should reflect that.</p>   | JS                                |
| <p>Secretary's report:</p> <p>Still waiting for Freedom Fitness to meet regarding the slipway. JS to pursue</p> <p>Safety Chains as itemised above, also GL contacted the councillor for the Bridge Ward, he has now had a response saying that there are several agencies involved and he will keep GL updated.</p> <p>Risk Assessments for the racing team and the work party not completed, CD to chase</p>   | <p>JS</p> <p>CD</p>               |
| <p>Treasurers / Membership report:</p> <p>Beginners course income double last year.</p> <p>No rent paid as yet for new building, contingency in hand for when the bill arrives approx. £8000</p> <p>Waiting for Architects invoice for final drawings</p>  |                                   |

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| Surplus for year expected to be £3000, 275 members up 55 on last year.   |  |
| <p>New Build:</p> <p>Final drawings on the notice boards at the club. To be emailed out to the membership, 21 days to comment.</p> <p>Once boat storage design is agreed it can be started on, no planning permission required for this portion of the build.</p> <p>Hope to have design for boat storage agreed and costed by the end of the year.</p> <p>GO has contacted a fabricator who has agreed to supply materials and build to our specification.</p>  | All  |
| <p>AOB:</p> <p>Club Maintenance</p> <p>It was agreed we need some sort of rolling plan on Club maintenance, currently this is on an ad hoc basis.</p> <p>Current concerns which need resolving:</p> <p>Guttering needs cleaning and repairing, loose tile needs repairing. JS to progress, RN to fit cctv at the same time.</p> <p>Heating- new heaters to be fitted in the changing rooms along with new switches, update this has now been completed.</p> <p>Need to show due diligence on getting work done, written quotes required.</p> <p>Work day next year 29<sup>th</sup> January 2022</p> <p>Full list of jobs required.</p> <p>Racing Boat Store:</p> <p>Concerns over security, the store within the club is all private boats so not for use by general members. Once the cctv and fob system are running the shed will be more secure.</p> <p>CA to sketch up a boat board to put in the big shed to show boat location, type and use (the ability level of the paddler). This will be interactive and JS will make it up, it will allow users to identify boats and help them return them to the correct position.</p> <p>Training Equipment</p> <p>A slider is for sale on ebay, committee agreed that it can be purchased as long as one of the old not fit for purpose machines goes.</p> <p>LJ to get quotes for servicing and fixing the ergo machines.</p> <p>All training equipment to be assessed for safety and usefulness, anything unsafe to be disposed of or repaired if economically viable.</p> <p>Racing members to set up introduction events to show how the ergo's and sliders can be safely used so they are accessible for the whole club to use.</p> <p>Safe use instructions and updated RA required to do this.</p> <p>Water Quality and Environment</p> <p>Big issue with the new waste bill going through parliament. BC have a section on their website where members can contact their MP.</p> <p>GL has put a write up on the Club website</p> <p>Website changes</p> <p>On going, JB to update at next meeting along with the welfare form.</p> | <p>JS/RN</p> <p>RN</p> <p>CA</p> <p>LJ</p> <p>LJ</p> <p>CA/LJ/ BP<br/>BP</p> <p>JB</p> |
| <b>Date of Next meeting Wednesday 12 January 2022 at 7pm</b>   |  |