

Maidstone Canoe Club

Minutes of Meeting held 6th February 2015

Present: Bill Norman (Chairman), Geoff Orford (Mem Sec & Treasurer), Jane Addy (Secretary), Laurence Payne, Bryn Price, Nikki Norman, Richard Clark, Leanne Brown, Aaron Jordan, Lee Horton

Apologies: Mark Corti

| Discussion | Action by |
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| Correction to the previous minutes via email from Leanne Brown – Will Richards's boat was sold to the club for £250. Alan Roffe K2 was bought. There was no price on beginner boats as of yet. | |
| <p><u>Chair</u> – William Norman</p> <p>Bill read through the minutes of the 12th of November, praising members for their achievements.</p> <p>Brief discussion about a visit from the Ministry from Sport wishing to visit the Club.</p> <p>President's trophy – Bill reiterated Mark Corti was awarded the trophy last, and thoughts on whom this should be awarded to this year.</p> <p>Bill would like photographs of the Committee put up around the club house, so that Club members know who the Committee are.</p> <p>Bill raised the 'Email discussion' that goes on, and that it should stop. Forward planning from the Sections, and presented lists of equipment, so that the Committee can also forward plan for the finance.</p> <p><u>Treasurer & Membership Secretary</u> – Geoff Orford</p> <p>Latest accounts distributed to all in attendance.</p> <p>Membership currently stands at 246.</p> <p>Jane to write a letter to Maidstone Borough Council to establish the length of time left on our lease, and what the procedure would be to extend this.</p> | <p>GO</p> <p>JA</p> |

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| <p>Discussion about the Fire Escape - Jane to write to Roy Rayner for a quote.</p> <p><u>Bosun Report</u> – Racing – Leanne Brown</p> <p>Confirmed that the boat shed has been tidied up, and the boats are now numbered. Established that the club owns 44 boats in the racing stores.</p> <p>Discussed whether a stabiliser can be built, similar lines to Maggie's, so that beginners have a better chance to paddle the more 'unstable' boats. Richard Clark to look at this.</p> <p>Committee decided to set aside £2,000 on the date of this meeting, so that 2 x K1 boats could be purchased in 2015.</p> <p>Leanne suggested racking out of the boat stores to create more space.</p> <p><u>Bosun Report</u> - Richard Clark</p> <p>3 – 4 Acrobats with paddles to sell. Look to replace stock, in order to keep it up to date. Buoyancy aids to be checked. Present a list with quotes at the next committee meeting.</p> <p>£70 for wheels.</p> <p><u>Clubhouse</u> - Aaron Jordan</p> <p>General maintenance and decoration of the club required. A working party date to be set.</p> <p>Legionella test passed.</p> | <p>JA</p> <p>RC</p> <p>LB to get quotes</p> |
| 4. CDG - Nothing to report | |
| <p>5. Suggestion Box</p> <ul style="list-style-type: none"> Safety Officers for Club Events – Discussed by the Committee and confirmed that a Safety Officer is required for our Hasler race and Open Day events. Confirmed that there is a course running on the 28th of April 2015 starting at 5.30pm to 9.30pm, at a cost of £10. Club Website has more details. Three year Development Plan Training Contribution – the Committee agreed to give Mark Corti £100 (£50 for each course) for recently completing his 4th WW training and assessment, and | <p>GO</p> |

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| Outdoor First Aid Course. | |
| <p>6. Any Other Business</p> <p>a). Agreed by the Committee that the Chairman, Secretary and Treasurer, can give approval for £300 pounds spending limit. For approval to be given, two out of the three (Chairman, Secretary or Treasurer) must be sort and agreed.</p> <p>b). Laurence Payne informed the Committee that he would be stepping down as Youth Coordinator.</p> <p>c). Aaron Jordan, Leanne Brown and Bryn Price will be completing their Level 1 Coaching and Foundation course, booked for April.</p> <p>Leanne Brown also informed the Committee that she is hoping to complete a Foundation Reserve course costing £39 in August 2015.</p> <p>d). Bill relates that a secure cabinet out on the landing is to be built, so that all club owned equipment can be stored under lock and key. Booking in and out system to be operated for this equipment.</p> <p>e). Club fees – Agreed by the Committee that Club fees and boat storage should remain unchanged.</p> <p>f). Welcome booklet for new members to be updated, to include a part of equipment in the clubhouse, and private equipment sticker system.</p> <p>G). Leeds Castle Triathlon is the weekend of the 27th & 28th of June 2015.</p> | GO |
| Meeting closed at 2148 hours. | |