



Committee 2016-17

Alison Slater-Williams (**ASW**) **Secretary**, William Norman (**WN**) **Chairman**, Brian Williams (**BW**) **Vice Chair/Youth Officer**, Bryn Price (**BP**) **School's Liaison Officer/Racing Secretary**, Catherine Dacey (**CD**) **Welfare Officer**, Geoff Orford (**GO**) **Membership Secretary/Treasurer**, Mark Corti (**MC**) **Newsletter/Website Editor**, Lee Horton (**LH**) **First Aid Officer**, John Simmonds (**JS**) **Marketing Officer**, Niki Norman (**NN**) **Events/Events Safety Officer**, Richard Clark (**RC**) **Bosun General Paddling/Buildings Officer**, Tom Collins (**TC**) **Youth Representative**

Minutes

Date: Friday September 2nd 2016	Time: 19.00-21.35
Present: ASW, WN, BW, BP, CD, GO, LH, RC, TC	Apologies: MC, NN, JS
Agenda Item: Chairman (William Norman)	Action
<p>Minutes from the previous meeting</p> <p>JS has been looking on eBay every week at boats but has realised that the Summer months are not the best time to find them as listings are limited.</p> <p>JS has drilled a hole and lined it with a steel pipe outside the boat store for a flag so it can be used as the meeting point on Sunday's as per the discussion from the last committee meeting.</p> <p>JS has discussed branded merchandise with his friend who does embroidery and t shirt printing and will get some samples and prices for the next meeting.</p>	<p>Agreed</p> <p>Thank you to JS for his sterling work.</p>
<p>Marathon and Barbeque</p> <p>The Marathon was a successful event with great support from the wider club not just the racing team. It was encouraging to see general-purpose paddlers compete. A good profit was made from the event.</p>	<p>Date for 2017: June 11th</p>
<p>Level 1 Coaching</p> <p>WN would like to hold a Level 1 coaching course at the club. This was looked at last year but it was prohibitively expensive. The Bule Water course that BW, BP and TC did was good value.</p> <p>WN asked the committee for agreement to financially support the Level 1 coaching course for a club member who contributes a great deal of time and assistance but cannot afford the cost of the qualification.</p>	<p>BP to forward details of the course to WN. WN to investigate other facilitators.</p> <p>Agreed.</p>

Event Tent WN purchased at event tent at a cost of £135 for use at the recent Open Day. Malcolm Crampton has used his for the last few years and the club really needs its own one.	Reimbursement agreed.
SUPS These proved very popular on Open Day. WN would eventually like to see a 2-4hr course offered at the club. There are currently three qualified coaches. The committee previously agreed the purchase of two SUPs. It was decided the best time to buy is in Winter as there would more likely be deals. A maximum cost of £1,000 was agreed for two boards with the option of topping up if we cannot get a special deal or used ones. Courses will not start this year. The boards will be available for club members to try with the hope of increasing numbers the following year to enable running of courses.	WN to look for deals over the Winter months.
Sit on tops WN thinks the club should consider purchasing some of these in the future.	The committee felt this should be put on hold for the moment.
Cleaner TC said Char may be interested in the job. BW suggested Robert Molnar. The committee thanked TC for his excellent work.	BW to speak to Robert and inform Geoff.
Youth Representative BP spoke to Nathan. LH said Reece is also interested. Thank you to TC for his contributions to the committee.	
Open Day 76 on the water plus members Tracey Crouch and Sue Hornby's presence was much appreciated. Bill has emailed them to say thank you and will ask Niki to write each of them a letter. Both were very encouraging about the application for expansion and applying for funding for a capital project. Tracey Crouch asked if we are getting to the hard to reach communities. This would be a	At the next meeting we need to identify who is going to start the application process for funding. Communication needs to be kept up between the club, Sue Hornby and Tracey Crouch.

<p>positive for funding. There are many positives in what the club already does currently for funding.</p> <p>Bryn is involved in the Youth Inclusion Programme. The charity pays for referred youngsters to receive 12 week sports programmes.</p> <p>Geoff, Norman and Lee have been working with the Scouts for years on behalf of the club.</p> <p>Sue Hornby at British Canoeing will help the club with its application for Capital Grant funding from Sport England. Tracey Crouch will support our application.</p>	
<p>Equipment</p> <p>Tim Jones offered to sell his Fusion 9 to the club for £350.</p>	Purchase agreed.
<p>Building Update Bryn Price</p> <p>BP had some problems with the application. Everything had to be redone including an Ordnance Survey map. The application fee has been paid for permission in principle. We should have a response within 10 days. BP is to be reimbursed for the application fee and photocopying costs.</p> <p>A special thank you to Bryn for all his hard work.</p>	<p>BP to update the committee when he has a response from the council.</p>
Treasurer and Membership Secretary: Geoff Orford	
Latest accounts and membership updates	Action
<p>GO summarised accounts. Membership currently stands at 165 but there is increased income due to the rise in membership fees. An £11,000 surplus is projected for the end of the year.</p> <p>Total assets by the end of the year should be £36,000 without additional spending.</p> <p>There have been quite a few membership enquiries since the Open Day. There is still concern over the lack of youngsters.</p> <p>GO has made an addition to the current policy regarding boat storage.</p>	<p>BW suggested a reduced rate on the introduction course for youths.</p> <p>The language needs to be a little clearer so it cannot be misinterpreted.</p>
Lee Horton	Action

<p>Bins LH brought up rubbish disposal. GO would like to start recycling.</p> <p>Equipment LH said we have had a canoe stolen. LH has produced a logbook to sign equipment in and out. He will be doing monthly equipment checks. If anything is out of service RC will be told so he can fix it. There is also a monthly first aid checklist. An audit of club equipment is included in the logbook. Permission must be gained from a committee member if someone wants to take a boat away. The stolen boat needs to be replaced.</p>	<p>RC will investigate getting some recycling bins. Members are encouraged to take recycling home where possible.</p> <p>Boats need to be numbered. CD will make numbers.</p> <p>JS to be asked to make a sign for the booking system.</p>
CDG	Action
<p>WN put forward a proposal from the CDG: People who give their time for one of more courses be awarded the following year by perhaps a reduction or free membership. WN asked the committee to think about this for further discussion at the next meeting. BW suggested gifts, WN a party.</p> <p>Concerns raised were that many other people contribute a lot but are not coaches. Recognising some and not others could cause animosity.</p>	<p>Discuss at the next meeting. Care needs to be taken not to offend anyone who feels their contribution is not valued.</p>
RC Bosun	Action
<p>At the last meeting RC was asked to investigate the cost of three new boats. Prices are as follows: Axium 6.9 basic- £249 plus vat minus discount Dynamo- as the Axium MX Large -£420 Airbags for each £63 minus £39 for prompt payment. Total £1120.60</p>	<p>Purchase agreed.</p>
Scheduling of Committee Meetings	Action

MC asked the committee to discuss this. It was discussed and a vote taken on the next meeting date.	Next meeting date agreed by all present.
Secretary	Action
ASW said she may need to stand down as Secretary before the AGM due to doubling of her work commitments. She cannot be treated as a full time secretary and is unable to do justice to the role.	ASW has agreed to continue to produce the agenda and minutes but will not be organising people or responding to email discussions.
AOB	Action
<p>Insurance</p> <p>WN said we need a secure cupboard for kit.</p> <p>Special offer Equipment Purchased following email at a total cost of £100</p> <p>Slovenia Trip WN said this was a great success and he would like to stay out there longer and get more people to go next year.</p>	GO to follow up email from WN
Date of next meeting: Friday November 11th 1900-21.00	
Circulate to: ASW, WN, BW, BP, MC, CD, GO, LH, NN, RC, JS, TC	

Maidstone Canoe Club, Mill Meadow, St Peter's Street, Maidstone, Kent, ME16 0SN.
<http://www.maidstonecanoeclub.net/>

