

# Minutes of the Committee Meeting

11<sup>th</sup> November 2016



## ***Present:***

- Brian Williams - **BW**
- Geoff Orford - **GO**
- Lee Horton - **LH**
- John Simmonds - **JS**
- Richard Clark - **RC**
- Bryn Price - **BP**
- Mark Corti - **MC**
- Alison Slater-Williams – **AS-W**
- Catherine Dacey - **CD**
- Niki Norman - **NN**

## ***Apologies***

- Michaela Wragg

## ***1 Previous minutes***

### **Approved**

#### **Arising from previous minutes:**

- **JS** reports lots of boats available on eBay
- **JS** reports **LH** is doing T-shirts, Hoodies etc. **LH** and **MC** to get them on the website. **JS** to get order form from **LH**; **GO** to include order form in new member pack.
- **CD** has made number stencils for boats, **RC** to stencil boats. Also **GO** & **RC** to try numbering racks in the boat shed to attempt to insure boats go back in the correct place.
- **GO** to investigate making an insurance claim for the stolen open boat

## ***2 Chairman's Report***

- **BW** thanked William Norman for all his efforts and hard work over the last few years and passed on the Committee's best wishes via **NN**.
- **BW** emphasised that **RC** is the general-purpose bosun and has responsibility for the boat shed
- **GO** & **RC** to move one rack in the shed to accommodate higher boats

### **3 Treasurer Report**

- **GO** went through the accounts which are looking good, with a generous surplus predicted at the end of the year.
- Currently 191 members which is approximately the same as this time last year
- **GO** thanked **LH** for bringing new youth members with his youth sessions

### **4 Bell Boat**

- **JS** to get photos and try to sell it for £1000 or near offer.
- **GO** to respond to Stuart at Mote Park Watersports offering it to him at £1000

### **5 Level 1 UKCC**

- Dates are 10th/11th of June and 17th/18th of June 2017, from 9:45 AM to 5:30 PM
- Cost to the club: £1200
- Maximum 12 people
- Coaches are Andy Hall and Rob Davis
- price to attend is £150 per person; Club members to receive usual discretionary £50 refund from the committee
- **LH** to advertise the course to ensure it's full. **MC** to put on website using online booking
- Some advice given to **LH** on how to deal with requests to him personally, which should really be asked of the committee.

### **6 Coach remuneration**

- **JS** to prepare a proposal for some kind of coach reward “points scheme” or similar for next meeting.
- **GO** to check if **LH** was paid for his ResusciAnnie he purchased some time ago
- **LH** is taking money for courses and spending the income on his personal replacement kit. In future he needs to give income directly to **GO** and provide receipts for any expenses to get reimbursed by **GO**
- Missed days of work are not “reasonable expenses” for coaches and will not be reimbursed.

### **7 Fire safety**

- The Fire Safety Inspection went okay. Two safety lights have been replaced and one spare purchased for the future.
- **RC** to price new fire escape for next meeting
- **RC** to look at removing the electric cable running to the scuba club

### **8 Work day**

- Agreed to choose a Spring date for this at the February meeting
- **All** to consider tasks for the Work Day for next meeting
- **BW**, **JS** and **RC** to come up with a date to sort out the gutters at the back
- **BP** to install wireless doorbell

## 9 Facebook and online presence

- **LH** to add a second administrator to the "unofficial" Facebook page - currently he may be the only one.
- **LH** to change name of "unofficial" page to "Maidstone Canoe Club Paddlers"
- **LH** to unbar **MC** from "unofficial" Facebook page

## 10 Club Youth Representative

- Reece Nelms to be interim Youth Representative on the Committee until the AGM
- Agenda items relevant to the Youth Representative to be discussed early in the meeting, so that Reece can leave before it gets too late
- **LH** to pass this on to him, and speak to his parents to check it's OK he attends evening Committee meetings

## 11 Any Other Business

- **Extension Update**
  - **BP** reports we are moving forward. He had a pre-application meeting with a planning officer from Maidstone Borough Council, which was generally positive. We will require a Tree Survey and Flood Risk Assessment (FRA) to accompany our application.
  - Club member Jez Massey may have someone who can do the Tree Survey; **MC** is liaising with him and will co-ordinate with **BP**
  - **JS** also has a contact for the tree survey and will obtain a quote; to liaise with **BP**
  - **BP** reports we may be able to re-use the FRA from our original planning permission, and is pursuing this.
  - **BP** emphasised that it is important all communication with MBC goes through him to avoid confusion at their end. **All** to liaise with **BP** regarding any extension-related matters.
  - **LH** reports that Club member Bradley Wright is a quantity surveyor and has offered to provide building drawings, specifications and costings for the new building once we have obtained planning permission.
- **Christmas Party**
  - **NN** to organise
  - Date: 10<sup>th</sup> December
  - **LH** to investigate moving the pool session to 17<sup>th</sup> December
  - Cost: £5 / head. Music, food as last year.
- **Invicta Grammar Girl's**
  - **BP** reported that the first taster session went well, and hopes to get 5-15 new youth racing members from it.
  - Invicta Grammar are using it as part of their GCSE PE curriculum; the Club is supporting them.
  - Sessions to run on Thursday afternoons
  - **BP** & **BW** are providing coaching for this
  - Costs are TBC but will be low, perhaps just Junior Club Membership (plus Canoe England Junior Membership).
- **Welcome Booklet**

- **GO** has updated the welcome booklet based on input from the committee. **JS** will print new copies
- **Lifeguard Safety Course**
  - **GO** reports he is booked on a lifeguard safety course to be held at the Club next week

## **12 *Date of Next Meeting***

**Wednesday 8th February 2017, 7pm**

## **13 *Date of AGM***

**Friday 24th March 2017, 7pm**