



Minutes

Date	12 th June 2017
Time	19:00-21:00
Attendees	Brian Williams, Catherine Dacey, Mark Corti, , John Simmonds, Richard Clark, Reece Nelm, Michaela Wragg, Bryn Price, Niki Norman,
Apologies	Geoff, Lee, Michael

Actions from previous meeting to be completed

RC to number racks for boats.

All to think of items to do on the workday

RC to order left handed paddles

MC/LH to advertise leeds castle marathon still need helpers Thursday 22nd.

Actions

- **MC** advertise the under 16 membership card and process for unaccompanied minors.
- **BP** to get a lost property bin
- **LH** advise if we make a profit on hoodies
- **GO** to add hoodies leaflet to new members pack
- **MC** to review insurance and ask Mary for contacts. If insurance is ok MC to source coach.
- **MC** to advertise for helpers for open day on website and general promotion.
- **JS** to make open day posters
- **MC** to look at website mobile optimisation
- **CD** to clarify GCSE course requirements with school
- **BW** to write a letter to invicta students re. BCU membership
- **JS** to print membership forms
- **JS** to produce small scale images of coaches to display. **NN** to review.
- **MC** get asbestos report if needed

Chairman's Report

- Coaching courses going well for beginners. Numbers are looking high. 10 people on the level 1 coaching course



Minutes

- Geoff's email has been hacked. Geoff received email from Brian asking for funds £2200 to pay for equipment. Be aware of potential fake emails going forward. Reminder that any item up to £300 must be approved by 3 committee members. Anything over £300 to be discussed at committee meeting.
- Open day was very successful
- Issue to dinghies being launched off jet and leaking fuel. Has been reported to environment agency.

Treasurer/Membership Secretary's Report

- Emailed around prior to meeting no comments

Coaching

- Level 1 coaches need to be signed off by a level 2 coach to be familiar with the area they are teaching in.
- New level 1 coaches will need to attend/assistance with a beginners course before running courses unaccompanied.

Kids club

- Idea is to play games.
- Will be a big commitment but pay a coach to come in 1.5 hours per week
- Kent Sport have asked us to run something over the summer- potential for funding
- We will run a 6 week trial over the school holiday
- MC to review insurance and ask Mary for contacts. If insurance is ok MC to source coach by 30th June.
- £30 6 weeks

Open Day

- On 15th July 12-4.

GCSE courses

- Various syllabus'
- CD received enquiry from school. Will go back to clarify timings/hrs needed
- Hold off advertising courses more widely

AOB



Minutes

Coaches pictures

- Have website links to coaches.

Car Parking Metre

Need asbestos report before we can have the car parking terminal reviewed.

Slalom

We don't want the boats.

Next Committee Meeting 30th August 7pm-9pm